

Cover all aspects of project management—simply and easily



AbilitySuite®

Project Management System for Lotus® Notes



Highlights

- ◆ **Embrace methodologies**
- ◆ **View online progress and cost tracking**
- ◆ **Manage staff timesheets and resource allocation**
- ◆ **Proactive task reminders and escalations**
- ◆ **Relate document states to task completion criteria**
- ◆ **Budget management**
- ◆ **Meaningful reporting**
- ◆ **Cost effective**
- ◆ **Simple to install and use**



Enliven Your Project Plan

How often does a project plan become out-of-date? Rarely can a plan be laminated or framed and hung on the wall for time immemorial. A project plan is a living document and needs to be updated and tracked continually.

AbilitySuite® users interact with the project plan in a number of ways to provide vital metrics back into the system, saving you time and money. You can now enable your project managers to do what they do best—manage projects.

Breathe life into your project plan and re-energize the entire project management process.

Methodologies and More

The challenge in developing a Project Management Office starts with a vision of project excellence. Attaining this vision requires the development of methodologies, processes, tools and templates that create consistency—without burying everyone in bureaucracy.

Imagine implementing a project that reflects company standards with a reusable project template. With **AbilitySuite®** you can now implement your methodology with workflow, task completion criteria, milestones, costs, notifications, escalations, meaningful reporting and integrated document management.

How valuable would it be for you to have immediate access to all documents relating to the project, including emails? Can your executive team or your project manager get an immediate snapshot of a project's status? Are they able to determine which projects are on-time or if they will finish on schedule? Can they see the budget position on a project and report on time spent against a budget?

Project Management System

You have no doubt heard the saying: "Necessity is the mother of invention." Leading research firm, Gartner, believes that "from email to personal knowledge networks, IT departments will need to keep pace with workers who demand better tools to be more productive."

AbilitySuite® provides a rich and rewarding environment that leverages the power of Lotus® Notes/Domino. This allows you to get more out of what you already have and is a must-see for a project-focused Notes user.

Timesheeting

Flexible timesheeting records the hours on a daily or weekly basis. Timesheets feed metrics into the task management system. This

capability even allows tasks to be associated with budget line items, giving you the ability to view a project from a financial, as well as a scheduling, perspective.

Project Centric Portal

The PMS project header is a contextual view into all relevant documents relating to a project such as specifications, test plans, contracts, proposals and even email correspondence. This extends the powerful document management capabilities of **AbilitySuite®**.

Integration with MS Project

A Microsoft® Project plan can simply and easily be imported into the **AbilitySuite® PMS** to be enlivened, allowing your project managers to continue to use and add value to this familiar tool.



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CreateRecalculateActionViewSaveCloseSave & Close

Project Header

R3 AbilitySuite®Project Management

Current Status : Active
Project Manager : Gordon Inkson

Created by Gordon Inkson on 21/01/2004 at 18:06
Last modified by Gordon Inkson on 27/01/2004 at 15:29

Project Header Information

Project Number123

Project NameTest New Engine 1

Project Overview

AlertsAdd | View | Delete

No current alerts for this project

Show Me
All Project Documents
All Project Emails

Tasks | Roles | Project Metrics | Full Project Description | Project Log | Other Information

Project TasksKey

	Task	Planned Start	Actual Start	Planned Finish	Actual Finish	Planned Cost	Actual Cost	%	Actual + Est Cost	%	Plan Exp	Act Exp	%	
▼	Test New Engine 1					\$62,300	\$0	0%	\$62,300	100%	\$3,000	\$0	0%	
✓	Feasibility Study	26/01/2004	28/01/2004	03/02/2004	03/02/2004	\$2,800	\$0	0%	\$2,800	100%	\$2,500	\$0	0%	
⚙	Detailed Analysis	04/02/2004	09/02/2004	17/02/2004	20/02/2004	\$2,000	\$0	0%	\$2,000	100%	\$0	\$0	0%	
⚙	Specification	23/02/2004	23/02/2004	05/03/2004		\$16,000	\$0	0%	\$16,000	100%	\$0	\$0	0%	
⚙	Graphic Design	08/03/2004	08/03/2004	11/03/2004		\$3,200	\$0	0%	\$3,200	100%	\$500	\$0	0%	
⚙	Compose Test Plan	08/03/2004	08/03/2004	17/03/2004		\$1,500	\$0	0%	\$1,500	100%	\$0	\$0	0%	
⚙	Database Modification	08/03/2004	08/03/2004	18/03/2004		\$2,800	\$0	0%	\$2,800	100%	\$0	\$0	0%	
⚙	Java Modules	08/03/2004	08/03/2004	23/03/2004		\$9,600	\$0	0%	\$9,600	100%	\$0	\$0	0%	
⚙	System Assembly	24/03/2004	24/03/2004	26/03/2004		\$2,400	\$0	0%	\$2,400	100%	\$0	\$0	0%	
⚙	Testing	29/03/2004	29/03/2004	09/04/2004		\$8,000	\$0	0%	\$8,000	100%	\$0	\$0	0%	
⚙	Post-Testing Modification	12/04/2004	12/04/2004	19/04/2004		\$3,200	\$0	0%	\$3,200	100%	\$0	\$0	0%	

AbilitySuite® Dashboard for Executive Reporting

<http://www.convergence.co.nz>